

CASCADE COUNTY WORK SESSION MINUTES

COMMISSION CHAMBERS COURTHOUSE ANNEX

Commissioner
Minutes

Journal # 57

Minutes of Work Session

These minutes are paraphrased and reflect the proceedings of the Board of Commissioners.
MCA 7-4-2611(2) (b). These minutes were officially approved by the Commission at the June 13, 2017 meeting.

Date:
May 17, 2017

Time:
2:00 p.m.

Board of Cascade County Commissioners: Chairman James Larson, Commissioner Briggs and Commissioner Jane Weber excused.

Present: Tanya Houston, Mary Embleton, Jim Ekberg, Kim Theil-Schaaf, Jo Vivian-Jones, Trixie Smith, Bonnie Fogerty, Carey Ann Haight, and Marie Johnson.

Consent Agenda Items	Purpose	Department
Board Appointment Mark Bodily term expires 04/30/2020	Appointment to the Historic Preservation Advisory Commission	Commissioners
Board Appointment: Larry Murphy term expires 05/31/2017	Re-Appointment to the Belt Fire District	Commissioners
Board Appointment: Shaun Russell term expires 05/31/2017	Re-Appointment to the Black Eagle Fire District	Commissioners
Board Appointments: Debra Eve and John Siller terms expires 05/31/2017	Re-Appointment to the Black Eagle Fire Service Area	Commissioners
Board Appointments: Rowan Ogden and Robert Standley terms expire 05/31/2017	Re-Appointment to the Cascade Fire Service Fee Area	Commissioners
Board Appointments: Virginia Misner and Howard Misner terms expire 05/31/2017	Re-Appointment to the Dearborn Fire Service Fee Area	Commissioners
Board Appointment: Rodney Evans term expires 05/31/2017	Re-Appointment to the Fort Shaw Fire Service Fee Area	Commissioners
Board Appointments: Kathleen Hickman and Royce Shipley terms expire 05/31/2017	Re-Appointment to the Gore Hill Fire Service Fee Area	Commissioners
Board Appointments: Debbie Bowe, and Donna Hill terms expire 05/31/2017	Re-Appointment to the Sand Coulee Fire Service Fee Area	Commissioners
Board Appointments: Tom O'Hara and Patrick Standley terms expire 05/31/2017	Re-Appointment to the Ulm Fire Service Fee Area	Commissioners

CASCADE COUNTY WORK SESSION MINUTES
COMMISSION CHAMBERS COURTHOUSE ANNEX

Minutes of Work Session		
Board Appointment: Doug Lobaugh term expires 05/31/2017	Appointment to the Monarch Fire Service Area	Commissioners
Resolution 17-43: Budget Appropriation within Aging Services Total Amount: \$8,600.	For unanticipated expenses for a long-term employee buyout and the need to replace a copier.	Aging Services
Resolution 17-49: Budget Appropriation within County Attorney Total Amount: \$60,000. (Ref: Contract 16-95, R032319)	For reimbursement revenues that have accumulated in Fund 2906 over the last several years. Funds have not been allocated to offset those same costs in the County Attorney budget to the General Fund, which has resulted in an unintended cash reserve in Fund 2906, which needs to be reduced by \$60,000 in FY2017.	County Attorney
Contract 17-57: Cascade County DUI Task Force Annual Plan. Effective: July 1, 2017 - June 30, 2018	Annual Plan	DUI Task Force
Contract 17-58: Cascade County DUI Task Force By Laws, revised (Ref: Contract 13-100, R0277274) There was a concern about the verbiage with changes needing to be made	By Laws	DUI Task Force
Contract 17-59: Bartel Associates, LLC FY 2016-2017 & FY 2017-2018. Total Amount: \$9,500	To perform Actuarial Valuation Services for Cascade County	Accounting Dept.
Contract 17-63: The Office Center Equipment Service Contract #2214 Effective Dates: April 15, 2017 - April 14, 2018. Quarterly Charge: \$45, Annual Amount: \$180.	For an M6035cidn copier at the Sheriff's Office.	Sheriff's Office
Contract 17-64: The Office Center Equipment Service Contract #2225 Effective Dates: April 15, 2017 - April 14, 2018. Annual Amount: \$540.	For a TASKalfa 250ci copier at the DES Office.	DES Office

CASCADE COUNTY WORK SESSION MINUTES

COMMISSION CHAMBERS COURTHOUSE ANNEX

Minutes of Work Session

Contract 17-65: CGI Communications, Inc. for the 2017 County Video Program	Videos to place on the county website with no cost to the County	Commissioners
CITY/COUNTY HEALTH DEPT.		
Resolution 17-44: Budget Appropriation Montana Management Support Initiative, MT Tobacco Use Prevention Program, WIC Breast Feeding Support. Total Amount: \$26,025.	For revenues and expenses that were inadvertently budgeted for FY 2017 line items whose function codes are no longer utilized:	CCHD
Resolution 17-45 Budget Appropriation Total Amount: \$1,342. (Ref: Contract 16-216, R0336505)	For the Air Quality program FY 2017, expense budget of \$10,363. An increase of the original appropriations by \$1,342 to match the contract amount of \$11,705 and to adjust the line item over-budget issues.	CCHD
Resolution 17-46: Budget Appropriation Total Amount: \$8,119. (Ref: Contract 16-132, R0327277)	For the Montana Cancer Control program FY 2017, expense budget of \$194,831. An increase of the original appropriations by \$8,119 to match the contract amount of \$202,950, to modify the budget to correct excess budget in the State funds to total \$25,000 and adjust line item over-budget issues.	CCHD
Resolution 17-48: Budget Appropriation Total Amount: \$7,790. (Ref: Contract 16-16, R0326183)	For the Montana Tobacco Use Prevention program, FY 2017. Extra expenses were inadvertently budgeted for FY 2017 prompting the need to reduce the original appropriations by \$7,790 to match the	CCHD

CASCADE COUNTY WORK SESSION MINUTES
COMMISSION CHAMBERS COURTHOUSE ANNEX

Minutes of Work Session		
	contract amount of \$72,000 and correct line over-budget issues.	
Contract 17-60: MT DPHHS Task Order 18-07-3-01-002-0 Montana Cancer Control Programs, Montana Asthma Control Program and Montana Tobacco Use Prevention Program. Effective Dates: July 1, 2017 - June 30, 2018. Total Amount: \$304,950 (No County Match) (Renewal)	To implement breast and cervical screening services and patient guidance, chronic disease self-management workshops and continued implementation of the Montana Comprehensive Cancer Control plan.	CCHD
Contract 17-61: Great Falls Clinic Electronic Health Records Access & Data Use Agreement Effective: One year from date of signing. (No cost)	To establish processes and procedures for permitting the CCHD access to and sharing of Great Falls Clinic's Electronic Health Records in order to enhance the continuum of health care to patients.	CCHD
Contract 17-62: MT DPHHS Task Order 18-07-6-11-008-0, Public Health Emergency Preparedness Effective Dates: July 1, 2017 - June 30, 2018. Total Amount: \$94,787.00. (No County Match) (Renewal)	To upgrade and enhance local public health capacity to respond to events impacting the public health.	CCHD

AGENDA ITEMS:

Contract 17-56: Gravel Crusher Bid Award: Dickman Excavation. Total Purchase Price: \$601,700.

Jim Ekberg noted that this would be for a gravel crusher that they purchase over three (3) fiscal years.

Comments:

Kim Theil-Schaaf requested that a contract with the Salvation Army for foster parent placements be placed on the Consent Agenda.

CASCADE COUNTY WORK SESSION MINUTES
COMMISSION CHAMBERS COURTHOUSE ANNEX

Public Comment: None

On any public matter that is not on the meeting agenda and that is within the Commissioners' jurisdiction. (MCA 2-3-10)

Adjournment: Chairman Larson closed the work session meeting at 2:40 p.m. He invited everyone to return for the appointment of the new County Attorney held at 4:00 p.m. today.